

LEGUP Grant Application 2024

LEGUP is a new grant program launching May 2024. The mission of the **Legacy Event Grant Program** is to sustain and grow legacy events in the Quincy community that create a strong visitor impact and/or edify quality of life for area residents. Use this form to submit your application online.

** Indicates required question*

1. Email *

2. Today's Date: *

Example: January 7, 2019

3. Funding Amount Requested: *

(Amount should be between \$1-\$10,000)

4. Name of Organization: *

5. Address: *

6. Contact Name: *

7. Contact Phone Number: *

8. Date(s) of Event: *

9. Official Name of Event: *

10. Location(s) of Event: *

11. Web Address of Event: *

12. Start Time/End Time for Event: *

13. Description of how you will use the funds: *

14. Expected Attendance: *

15. Has the Event been held before? *

Mark only one oval.

Yes

No

16. For existing local events, please share any plans for continued growth: *
(Such as adding additional days or divisions)

17. Expected number of hotel rooms: *

18. Estimated Profit/Loss : *

19. Do you have permission to use the proposed location(s) for the event? *

Mark only one oval.

Yes

No

20. Do you have the permits/licenses secured for the event?

Mark only one oval.

Yes

No

21. We highly encourage existing events to provide us with itineraries or promotional materials to help better understand your event. You can upload files here or email them to info@seequincy.com

Files submitted:

22. Please list any other organizations, government entities, and grants that have already provided financial support to your event: *

23. Please list any contributions that are made to the community of Quincy, IL as a result of funds generated from the event: *
(Such as scholarships, donations, etc.)

24. Please list area businesses you plan to utilize while conducting your event: *

25. If LEGUP grant funds are denied or not available, will the event still be held in Quincy? *

Mark only one oval.

Yes

No

26. Please submit your event budget and marketing plan here or email them to info@seequincy.com:

Files submitted:

27. *I understand the limitation placed on use of Food and Beverage Tax funds, and certify that the requested funds will be used for purposes described in the application or as approved by the Quincy Area Convention & Visitors Bureau team.* *

Funding may be withdrawn, or return of funds requested for events that are substantially reduced or inaccurately portrayed from what was submitted in the application or do not occur within the proposed date(s) or time(s).

My typed name serves as my signature today:

Additional Information:

Events must be held in the city of Quincy. Grant applications need to be submitted at **minimum 2 months prior to the event.**

Please note: Any event that is currently receiving BET on Q funding is not eligible for a LEGUP grant for the same event. Additionally, any event that is denied BET on Q funding is not eligible for a LEGUP grant.

Grant application requirements include event budget and marketing plan. A scoring matrix will be used based upon number of hotel rooms booked, local vendors, number of visitors, number of days and time of year.

The Quincy Area Convention & Visitors Bureau team will review grant applications as they are received. Grants will be awarded in \$1,000 - \$10,000 increments.

Grant applications will be available online at SeeQuincy.com, beginning May 24, 2024. **Questions should be directed to:**

Quincy Convention & Visitors Bureau
Holly Cain, Executive Director
217-214-3700
hcain@seequincy.com
532 Gardner Expressway
Quincy, IL 62301

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